BUSINESS STUDIES CLASS XII

ASSIGNMENT

- 1. D Ltd. Wants to modify its existing product, CD players in the market due to decreasing sales. What decisions should management take to give effort to this decision?
- 2. Explain the characteristics of coordination.
- 3. Ritu is the manager of the northern division of a large corporate house. At what level does she work in the organization? What are the basic functions?
- 4. Rohit is a productions manager in ABC Ltd. he wants to increase its production. List different steps taken by him.
- 5. Ramesh is the owner of a printing press. The size of his organisation has y/increased during the recent past. There are many employees who work in his organisation. The organisation is considered good and has earned a lot of reputation in the market. However when it comes to making key decisions in the organisation related to many things he never considers the opinions of his subordinates. Even though the size of the organisation has increased yet he tries to take all the key decisions on his own.
 - Which principle of Fayol has been violated by him?
- 6. Inside the college premise, there is n board that says 'No Smoking'. What type of plan is this? Explain.
- 7. What is meant by Globalization? List out the various measure taken for globalization of Indian economy.
- 8. Why is it said that business environment is a relative concept?
- 9. Why customers have become more demanding due to change in government policy?
- 10. Rajeev is a middle lever manager. He keeps all his subordinates under a lot of discipline. His employees however complain of wastage of time and efforts as they feel that nothing is being assigned in a proper way and a proper place, also no proper schedule is made for working. Which principle of management is violated here?
- 11. A floor manager of a Mall is very capable as he utilises all the functions of management. He lays stress on developing mutual trust and spirit of cooperation amongst the employees. Under his guidance the employees admit that they learn a lot and are able to meet their targets. This has led to increase in their salaries. Identify the principle of Fayol followed by the floor manager in the above case.
- 12. A scientist working in a factory for the betterment of the operational aspect studied all the steps involved in the manufacturing of the product. He very attentively noticed all sorts of movements to arrive at a simpler way of doing all the activities possible. With his hard work he was able to bring down the number of activities for the manufacturing of the final product from 34 to 22. This work was able to bring down the labour charges and

decrease the total time of production. Thus he gave the organisation an added advantage.

Which type of scientific technique is discussed here?

- 13. Give the meaning of 'objectives' and 'budget' as types of plans.
- 14. Sridhar's father is working as a section in-charge in a government office. Identify the level of management at which he is working? State any five functions that he has to perform at this level.
- 15. Dheeraj is working as an Operations Manager in Tifco Ltd. Name the managerial level at which he is working. State any four functions he will perform as the Operations Manager in this company.
- 16. Arundhati has been promoted to the post of Marketing Division Head of a soft drink company. Identify the level of management at which she will be working henceforth. State any four functions that she will have to perform at this level.
- 17. If an organization does not provide the right place for physical and human resources in the organization, which principle is violated? What are its consequences?
- 18. State any three points of importance of planning function of management.
- 19. Two years ago, Mayank obtained a degree in food technology. For some time, he worked in a company that manufactured bread and biscuits. He was not happy in the company and decided to have his own bread and biscuits manufacturing unit. For this, he decided the objectives and the targets, and formulated an action plan to achieve the same.
 - One of his objectives was to earn 50% profits on the amount invested in the first year. It was decided that raw materials like flour, sugar, salt, etc. will be purchased on two months credit. He also decided to follow the steps required for marketing the products through his own outlets. He appointed Harsh as the Production Manager who decided the exact manner in which the production activities were to be carried out. Harsh also prepared a statement showing the requirement of workers in the factory throughout the year. Mayank informed Harsh about his are a wise sales target for different products, for the forthcoming quarter. While working on the production table, a penalty of ?150 per day was announced for not wearing the helmet, gloves and apron by the workers. Quoting lines from the above paragraph, identify and explain the different types of plans discussed.
- 20. The term demonetisation has become a household name since the government pulled the old Rs. 500 and Rs. 1,000 notes out of circulation in November 2016. Prior to the year 2016, the Indian government had demonetised bank notes on two prior occasions—once in the year 1946 and then again in the year 1978. In both cases, the purpose was to combat tax evasion by 'black money'. Identify the types of one of the functions of management being discussed in the above lines